

Registered number: 02234222
Charity number: 700356

THE ROTHERHAM HOSPICE TRUST
(A company limited by guarantee)
TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

THE ROTHERHAM HOSPICE TRUST
(A company limited by guarantee)

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THE ROTHERHAM HOSPICE TRUST
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REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITABLE COMPANY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 MARCH 2022

Trustees	William Patterson, Chair Dr Richard F Daly, Joint Vice Chair Jacqueline Saunders, Joint Vice Chair Kay Chapman John Fox (resigned 4 October 2021) Julie Gill Jane Gillings Patricia Gittins (resigned 21 March 2022) Robert Jackson Kerry McGrath Sarah Valentine-Bull Paula Wood Nicholas Brushett (appointed 21 March 2022) Steven Lilley (appointed 4 October 2021) Bruce Warner (appointed 6 December 2021)
Company registered number	02234222
Charity registered number	700356
Registered office	Rotherham Hospice Broom Road Rotherham S60 2SW
Patron	The Countess of Scarbrough
Vice President	Alan Hartley
Executive Team	Sally Napper (Chief Executive) Alison Heavey (Director of Clinical Services) - Until September 2021 Tracey Craggs (Director of Clinical Services) - From June 2022 Andrew Pepper (Director of Finance) Tamsin Dunkerley (Director of Human Resources) Stephen King (Director of Income Generation & Communications) - Started June 2021
Independent auditor	BHP LLP Statutory Auditors 2 Rutland Park Sheffield S10 2PD

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REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITABLE COMPANY, ITS TRUSTEES AND ADVISERS
(CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

Bankers

HSBC
35 College Street
Rotherham
S65 1AF

Co-Operative Bank
2nd Floor
1 Balloon Street
Manchester
M60 4EP

Solicitors

Bhayani Law (until 5 September 2021)
59 Shoreham Street
Sheffield
S1 4SB

Chadwick Lawrence (from 6 September 2021)
13 Railway Street
Huddersfield
HD1 1JS

THE ROTHERHAM HOSPICE TRUST
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TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2022

The Trustees (who are also Directors of the charity for the purposes of the Companies Act) present their report (including the strategic report) and the audited financial statements of the charity for the year ended 31 March 2022. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" FRS102 in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the Charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published October 2019.

OUR PURPOSE AND ACTIVITIES

Purpose

The charity's objects as set out in the revised memorandum and articles which were adopted on 24th August 2015 are to promote the relief of sickness by such charitable means as the charity shall from time to time think fit, and in particular (but without prejudice to the generality of such objects):

- A. To establish, maintain and operate hospices, residential nursing homes and clinics in England or Wales for the reception and care of persons of either sex who are suffering from any illness, disability, disease or other infirmity whether physical or mental and by providing medical or other treatment and attention for any such persons as aforesaid either in their own homes, their current place of care or at any institution of the charity.
- B. To conduct or promote research into the care and treatment of persons suffering from any such illness, disability, disease or infirmity as aforesaid and particularly into the care and treatment of persons suffering from any terminal illness and to disseminate the results thereof to the public.
- C. To promote or assist in the teaching or training of doctors, nurses, physiotherapists and other persons engaged in any branch of medicine, surgery, nursing or allied services and in the teaching or training of students in any branch of medicine, surgery, nursing or allied services.
- D. To provide or assist the provision of spiritual support and guidance for any person's resident (either as patients or otherwise) or working in any such home or homes as aforesaid.
- E. The aim of the charity is to provide a range of palliative care services within Rotherham Borough and we are the only Hospice for adults serving all people in Rotherham with a terminal illness.

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

OUR PURPOSE AND ACTIVITIES (continued)

In 2018, the Board updated the vision and mission statements as follows:

Vision	<ul style="list-style-type: none">• Compassion, choice & dignity for all
Mission	<ul style="list-style-type: none">• Enhance our patient's quality of life, delivering high quality care in the right place at the right time• Provide appropriately trained and motivated staff, dedicated to patient's wellbeing and dignity• Be active in the community, engaging with partners and championing end of life care• Be proudly independent, financially strong and remain innovative in our thinking

How Our Activities Provide Public Benefit

OUR SERVICES

Rotherham Hospice provides physical, psychological, social and spiritual support for patients with a terminal illness and requiring palliative care during the changing phases of their illness. There is no charge for our services.

Rotherham Hospice ensures that the patient is at the centre of everything we do. We support family, carers and friends through a person's illness, their death and during bereavement.

Our breadth of service enables people to be cared for in their place of choice, which may be at the Hospice or to remain in their place of residence in the community. We co-ordinate our work with the wider healthcare teams in the borough of Rotherham to promote maximum continuity of support for our patients and their families.

The multidisciplinary Hospice team provide a package of clinical care, including symptom management, addressing the physical, psychological, emotional and spiritual needs of patients. The Hospice services also include the provision of complex symptom management, end of life care and specialist assessment.

Our Palliative service includes Inpatient Care, Community Clinical Nurse Specialists, Hospice at Home, Day Therapies, Carer Support Services, Health and Wellbeing Services, Counselling, Psychology and Bereavement Support Services, Sunbeams Children's Bereavement Support and a Chaplaincy Service.

The Medical Team at Rotherham Hospice provide support for our patients within the Inpatient Unit, their own homes, the acute setting and also in our Outpatient Clinic. Patient Assessments can be performed within 24 hours if urgent.

Trustees acknowledge the importance of the whole Hospice team in the successful delivery of patient care which includes the income generation team, support services and other staff and volunteers.

The Trustees have given due regard to the Charity Commission guidance of public benefit in providing the above services.

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

Strategic report

Achievements and performance

Rotherham Hospice is an independent charity.

During the past 12 months, we have once again seen changes in our activity levels which has been due to the impact of Covid 19 and means that our Inpatient activity has continued to increase from the previous year. We have continued to see more people in the community. Unfortunately, the Day Hospice has continued to remain closed throughout this period.

The 24/7 Community Services allows an increased level of coordinated support to be provided ensuring that care is provided by the right people in the right place at the right time. This therefore allows appropriate use of our Hospice beds and prevents unnecessary hospital admissions. The Night Service is provided by a Marie Curie Nursing Team.

The Hospice has continued to listen to the views of our patients and their relatives to aid our continuous reflection on how our services could be improved. These suggestions have helped to formulate the priorities for our improvement. The limitations on visiting have impacted on our patients and relatives but many other opportunities have been in place to ensure that people can communicate with their relatives while they are inpatients.

We continue to be highly respected with an excellent reputation in the wider community. We have continued to engage with our community; building strong relationships with public and business partners as well as those from the Health and Social Care communities, working to provide an increased strength and independence to support our sustainable growth and independence in the future. We have played a full role with the Health System in Rotherham in the continuing management of Covid 19 pandemic throughout the year.

Rotherham Hospice was inspected by the Care Quality Commission in March 2019 and was extremely pleased that our rating improved to 'Good' across all domains. We aim to build on this rating and continue to work towards a rating of 'Outstanding' for our next inspection.

Inpatient Unit

The Inpatient Unit consists of 14 single bedrooms all with en-suite facilities. We actively encourage our families and visitors to be involved in the care of their loved ones. Visiting has been limited by the consequence of the pandemic but patients and visitors have been supported throughout.

The Inpatient Unit provides care 24 hours a day seven days a week, supporting admission and discharge as required. Patients can be referred for admission to have their pain and symptoms controlled, for rehabilitation or to receive end of life care.

Day Hospice and Day Therapies

The purpose of the Day Hospice is to welcome patients into the Hospice environment, offer support and the opportunity to receive ongoing clinical monitoring as required. The support aims to improve confidence and enables someone to continue to make the most of their life, remaining as independent as possible for as long as possible.

The Day Hospice has been closed throughout 2021/22 due to the Covid 19 pandemic.

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

Strategic report (continued)

Achievements and performance (continued)

Patient and Family Support Services

Our Counselling and Clinical Psychology Service is available to patients and their families. Our Bereavement Counselling Service supports bereaved family members or significant others with complex needs and is based at the Hospice. The counsellor can also provide pre-bereavement counselling if needed. The service has continued to operate as an online or telephone service throughout the year.

Our Sunbeams service provides practical and emotional support for children aged 5 and upwards. Sunbeams offers a safe environment for the children to share experiences and address their needs around someone who is seriously ill or the death of a loved one. The service has continued to provide some remote support during pandemic in 2021/22.

Hospice Clinical Nurse Specialists

The Hospice Community Team includes our Clinical Nurse Specialists (CNS) who support patients and their families in their home or care home seven days a week. They provide complex symptom management and give emotional support and practical advice to patients and their families. This is provided through clinics, home visits and the provision of a telephone advice line. This advice line is available to patients, family members and professionals 24 hours a day, seven days a week.

The Clinical Nurse Specialist is often the patient's main point of contact and acts as a link between other professionals.

Hospice at Home Team

The Hospice at Home Team is also part of Rotherham Hospice Community Team. It supports patients and their families in their home or care home seven days a week. Night sitting in patients' homes is available and there is an Out of Hours Rapid Response Nursing Service which provides 24-hour care, seven days a week.

The service provides practical and emotional support to ensure that patients' needs are met by agreeing joint care arrangements with family members and other professionals or agencies that provide end of life care within Rotherham.

Community Volunteers also support this service and can provide additional support. This would be agreed as part of joint care planning. The team also includes occupational and physiotherapy expertise.

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Strategic report (continued)

ACTIVITY

The normal operating model for the Hospice was significantly affected in responding to the pandemic and, as such, our normal pattern of activity has also been affected. We have sought to deliver more care in different settings. An example of our activity profile is provided below with prior years provided for comparison.

	2018/19	2019/20	2020/21	2021/22
Total number of patients admitted to the Inpatient Unit, and total admissions including readmissions	314 patients (386 admissions)	342 patients (406 admissions)	281 patients (318 admissions)	317 patient (372 admissions)
Average IPU bed occupancy %	86.7%	81.6%	61.0%	76.0%
Percentage of patients treated and discharged for ongoing care and support	146 out of 365 discharges = 40.0%	156 out of 406 discharges = 38.4%	118 out of 320 discharges = 38.8%	145 out of 372 discharges = 38.9%
Number of deaths in the Inpatient Unit	219	249	200	220
Number of referrals to the Hospice at Home team (* revised from previous report)	1,124*	1,367*	1,539*	1,589
Number of home visits by Hospice at Home team	17,391	14,081	8,934	10,018
Number of telephone contacts by Hospice at Home team	8,035	8,920	9,934	9,556
Number of video contacts by the Hospice at Home team	0	0	2	1
Number of new referrals to Clinical Specialist Team	985	1,033	1,138	803
Number of planned face-to-face visits by the Clinical Nurse Specialist Team	2,640	2,205	1,440	2,194
Number of telephone contacts by the clinical nurse specialist team	4,339	4,041	8,246	6,368

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	2018/19	2019/20	2020/21	2021/22
Number of video contacts by the Clinical Nurse Specialist Team	0	0	3	7
Number of referrals to the Adult Bereavement Support service (volunteer led)	Not collected on SystemOne in the year	Not collected on SystemOne in the year	189	163
Number of contacts for the Adult Bereavement Support service (volunteer led)	Not collected on SystemOne in the year	Not collected on SystemOne in the year	126 Telephone 47 Face to Face	243 Telephone 43 Face to Face
Number of children who have been referred to the Sunbeams service	Not collected on SystemOne in the year	34 (part year)	52	104
Number of referrals Adult Counselling team	Not previously reported	Not previously reported	98	149
Number of face-to-face contacts by Adult Counselling team	Not previously reported	Not previously reported	32	66
Number of telephone contacts by Adult Counselling team	Not previously reported	Not previously reported	484	233
Number of video contacts by the Adult Counselling team	Not previously reported	Not previously reported	6	0
Number of referrals Palliative Psychology team	Not previously reported	Not previously reported	101	25
Number of face-to-face contacts by Palliative Psychology team	Not previously reported	Not previously reported	35	17
Number of telephone contacts by Palliative Psychology team	Not previously reported	Not previously reported	180	22
Number of video contacts by the Palliative Psychology team	Not previously reported	Not previously reported	35	9
Number of referrals Palliative OT team	297	325	306	373
Number of home visits by Palliative OT team	558	719	404	592

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	2018/19	2019/20	2020/21	2021/22
Number of telephone contacts by Palliative OT team	485	512	686	644
Number of video contacts by the Palliative OT team	0	0	77	19
Number of referrals Physiotherapy team	322	327	218	218
Number of home visits by Physiotherapy team	260	274	135	119
Number of telephone contacts by Physiotherapy team	250	224	176	186
Number of video contacts by the Physiotherapy team	0	0	2	10
Number of patients with Covid 19 treated in the inpatient unit	N/A	N/A	31	4

THE IMPACT OF COVID-19

We have been extremely proud of the dedicated and professional approach of our staff across the Hospice in the way that they have responded to the demands of the pandemic. As keyworkers on the frontline of the pandemic and outside on the NHS, they have worked unfailingly hard to provide services to patients, support the wider health and care community across all settings including importantly in people's homes and in care homes. All this has been at a time of massive uncertainty for themselves and their families and an ever-changing picture of the impact of the virus.

Throughout the Covid-19 pandemic, Rotherham Hospice has closely followed and implemented all the relevant national and regional guidance, to maintain the safety of both our patients and staff at all times. Below is a synopsis of the actions that the Hospice has implemented since the beginning of the crisis.

Generic Measures

- To facilitate social distancing, several measures were implemented in line with guidance.
- Maintaining a stock of Personal Protective Equipment (PPE) has been vital in keeping our services operational.

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FOR THE YEAR ENDED 31 MARCH 2022

Impact on our Service

- Our Day Hospice and specialist clinics such as the Lymphedema service have been closed. Patients from this service have been absorbed into our Community team caseload, with telephone support available from the Advice line. Day unit staff were redeployed to support the Inpatient Unit service or have left the organisation during 2021/22.
- Our Sunbeams Children's Bereavement Support Service was reopened during 2021/22 with appropriate Covid 19 measures in place to promote the safety of the children. Close liaison with our partner organisations for any vulnerable children has continued. Our Café was closed to the public in line with national guidance, this has had an impact on the revenue that this service provided for the Hospice. Patient and staff meals continue to be provided, with only two members of staff being able to work within the kitchen due to social distancing guidance.
- Following local and national guidance, visiting was initially stopped 'unless' the patient was on the End-of-Life Care Pathway, in which case two nominated visitors were allowed. Due to visiting restrictions, a campaign was launched on our Social Media platforms called; 'Hearts of Love' and 'Love Letters', where families were able to send in letters, poems, photos or even request a WhatsApp Video call with their loved one. Visiting was increased in line with local and national guidance. The number of visitors allowed for each patient has increased during the year.
- Volunteers were unable to continue working at the Hospice, strict visitor restrictions were implemented and the use of sessional use of PPE rolled out to enforce infection control and prevention measures to keep staff and patients safe. Volunteers have returned to roles within the Hospice and retail during 2021/22

Hospice Services Running Through The Pandemic

IPU

- The IPU has remained fully open throughout the Covid-19 period.
- A Cohort 'Hot' area consisting of 5 beds was created on the IPU, all new patients were admitted into this area, swabbed on admission and remained in this area until the result of their swab was returned. The number of IPU patients with Covid is currently 4.

Community

Our Community Team Service continued to operate throughout the Covid-19 period. At the beginning of the crisis we restructured the team to be entirely responsive, this entailed:

- Merging the 'Planned' and 'Responsive' teams to provide a fully responsive service. Several vulnerable staff were moved to work at home, we therefore adapted all processes to facilitate a new way of working, and within a matter of days this team moved to being entirely paper free and working online.
- New referrals for this service continued to be taken. Patients who are high risk of Covid-19 were supported in their own homes wherever possible. We have provided considerable support to the District Nurses caseload of patients during periods where they did not have adequate amounts of PPE in place.
- Those patients needing 'hands-on' care continued to be seen i.e. those requiring complex support, a syringe driver commencing or symptom control via injections.

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FOR THE YEAR ENDED 31 MARCH 2022

- The Community Team have played a key role in supporting patients and staff within several of the Care and Nursing Homes within the borough, many of which experienced high incidences of the disease, our input was invaluable in providing symptom control for patients and emotional support for the staff working in these settings.
- The Advice Line is manned 08:00 until 22:00 7 days a week by the Clinical Nurse Specialist team who can provide specialist symptom control and clinical advice for patients within the community setting, they also provide support and guidance for staff from local partner organisations. This function has also been providing support to those patients who would normally attend our Day Unit. Activity for this service has risen considerably throughout the Covid-19 period.

Counselling & Family Support Service

Sunbeams

- The service is operating as normal with 2 sessions per week

Bereavement Support

- This service continued to operate with volunteers moved to work from home, they were able to focus on providing support to their clients via telephone. Support for these volunteers is provided by the Head of Family Support, who, together with our psychologist, have also provided exceptional support in setting up support services for our staff during the Covid-19 pandemic, as well as providing external guidance and advice to external partners such as RMBC.
- Our two counsellors continued to support their caseload of clients predominantly from home, however support was also provided to patients and their significant others on the Inpatient Unit when required. We are also looking to introduce NHS approved AccuRx video conferencing to improve this remote service for our clients soon.

RISK MANAGEMENT

The Trustees have reviewed the major risks to which the charity is exposed and policies, systems and procedures have been established to mitigate those risks, which are set out in the Corporate Risk Register, and the implementation of procedures designed to minimise or manage any potential impact on the charity should those risks materialise.

The Risk Register is updated routinely and monitored at each of the meetings of the Board of Trustees.

As part of its contractual requirements, the Hospice completes the Data Security and Protection Toolkit (DSP) annually which ensures its data protection policies and procedures are in line with the requirements of the NHS. This is an essential priority for the Hospice in maintaining reputational integrity and delivering the high standards expected of us and to demonstrate that to the public bodies that regulate and fund the Hospice.

Patient safety is our utmost priority. We have bi-monthly Patient Safety and Clinical Risk meetings the second of each month being a combined meeting with Quality and Clinical Effectiveness. These meetings feed into the Governance Committee which meets up to four times a year to receive assurance that clinical matters remain well-managed and operating effectively.

Financial sustainability is a risk which the Hospice continually monitors with monthly reporting in place and a full root-and-branch review of our service offer, retail offer, fundraising activities and back-office functions.

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TRUSTEES' REPORT (CONTINUED)
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RISK MANAGEMENT (continued)

On 8 June 2022, the Trustees received the Corporate Risk Register which included the principal risks and uncertainties that could seriously affect the performance, prospects or reputation of Rotherham Hospice as follows:

- Maintaining the highest standards of quality and patient experience and meeting all our regulatory and contractual bodies requirements (both national and local)
- Failing to operate in a financially sustainable manner; including the COVID-19 impact on fundraising activities
- Recognising the current cost-of-living increase and its impact on staff and communities
- Ensuring that IT connectivity remains in place between the Hospice and the local health partners
- Responding to the ongoing demands on COVID-19; from a clinical, financial, retail perspective
- Loss of staff (including absenteeism and staff shortages) due to the difficulties of maintaining a highly skilled and motivated workforce on a limited budget and with the pressure of increasing NHS pay scales and external market rates, staff morale and the impact of COVID-19
- Maintenance of Hospice infrastructure and plant
- Increased demand on community caseloads including managing peaks and managing the staffing consequences of high demand and activity

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TRUSTEES' REPORT (CONTINUED)
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FINANCIAL REVIEW

Details of the income and expenditure are given on the page headed "Statement of Financial Activities".

In the year ended 31 March 2022, overall income exceeded expenditure by £2.5m (last year £2.6m), being comprised of Unrestricted Funds of £1.8m (last year £1.9m) and Restricted Funds of £0.7m (last year £0.7m). This sustained financial outcome reflects the partnership working within our local health system and the generosity of our local population and local businesses.

Unrestricted Funds represent reserves which the Hospice can use to run its services safely and effectively on an ongoing basis, whereas Restricted Funds represent specific donations or funds ascribed to a specific purpose. These are detailed in a note to the accounts. Whilst every donation is important to the Hospice, we encourage donors to make donations on an unrestricted basis to enable the Trustees to have maximum flexibility to invest resources in services.

Total income for the year amounted to £7.8m (last year £8.1m). Income from the NHS Rotherham CCG contributed around 56% our total income. Income from Donations - including In Memorium Donations - were gratefully received and amounted to £465k (last year £487k). Legacies were also gratefully received to the value of £1,018,381 (last year £78,535). We are very grateful to those individuals and families who remember the Hospice in their Wills.

Income from trading activities which includes Lottery, Events, Corporate Fundraising and Retail provided £1.2m (last year £0.8m) of support. This represents an increase on the previous year as we start to emerge from the pandemic but this has not yet fully recovered to pre-pandemic levels.

We are also grateful to the work of Hospice UK in securing additional funds from the Government to support the Hospice sector. We were fortunate to receive grants from Hospice UK which amounted to £0.6m (last year £1.4m) to support the ongoing activities of the Hospice through the pandemic. In addition, we have continued to access other support schemes and our close working relationship with the local health economy has secured additional funds to support the work of the Hospice.

During the year, we spent £5.3m (although our underlying cost base is £6.1m); which equates to nearly £17,000 every single day. That means we need to raise around £8,000 every single day; which is over and above the support received from the NHS. This is a huge undertaking in the current circumstances; both recovering from the pandemic and responding to inflation.

Nevertheless, we spend more than 80% of our income on patient care with the remainder on raising funds (including lottery prizes, running events, keeping shops open and supporting our fundraising team).

With regard to financial indicators, our assets are £11.4m (last year £8.9m) have improved during the year including an increase in cash during the year. Unrestricted Funds are £9.5m (last year £7.7m) and Restricted Funds are £1.9m (last year £1.2m).

Looking ahead into an uncertain economic climate, we will do all we can to ensure that we maximise our fundraising and retail income, work with our NHS and non-NHS colleagues to attract more funding, manage our costs in a mature and disciplined manner and connect with our local population and businesses to ensure that we have a thriving financial position on which to weather future storms and provide great care for patients.

However, having a cost base which is greater than income means that we are at risk of spending more money than we have coming in each year. This means that we will be depleting our reserves and that every single day we are spending more on services for patients than we have coming in.

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TRUSTEES' REPORT (CONTINUED)
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FINANCIAL REVIEW (continued)

In these difficult times, we are grateful to our local population and business for their continued support. Your donations make all the difference, however large or small, and we could not run our much-needed services for our patients and your families without you. Thank you.

INCOME GENERATION

We are grateful to our supporters who gave very generously throughout 2021/22. Despite social and economic challenges that were compounded by the pandemic, our loyal base of supporters have continued to donate, volunteer and raise funds for Rotherham Hospice.

A decision was made in November 2021 to outsource our lottery. This income stream has been in decline for several years and it was decided to move to Local Hospice Lottery, who will provide a more financially efficient operation that will focus on growth. In order to ensure a safe transition to our new lottery provider, this was successfully actioned in June 2022.

Our events portfolio returned slowly following lockdown. We opted for a cautious approach to internal events with the threat of further restrictions looming throughout the year. We saw a return to mass-participation events as the year progressed and we look forward to developing this income stream in future years.

In retail, our shops reopened at various points throughout the year as restrictions lifted. Unfortunately, we permanently closed 3 of our shops during the year, with 5 remaining. We now have a more streamlined retail operation, with focus and resource being concentrated on the charity shops that have traditionally given us the greatest return on investment.

In December 2021 we launched a new website and began our journey to refresh our branding and image. This was a vital piece of work and is already helping the organisation to stand out as a fresh, vibrant, and dynamic charity offer. The website was created to improve the user experience for patients and families as well as drive income.

Fundraising statement

All fundraising activities are directly managed by the Hospice. We are committed to the highest standards of fundraising practice, and all our activities are carried out in an ethical manner.

Rotherham Hospice is registered with the Fundraising Regulator and adheres to the standards set out in the Code of Fundraising practice. Our policies, procedures, systems, and processes have been reviewed and updated in line with General Data Protection Legislation (GDPR).

The Hospice has never and will never share or sell details of our donors.

During the year we had no fundraising complaints. We protect the public from undue pressure by following the Code of Fundraising Practice as set out by the Fundraising Regulator.

RESERVES POLICY

	£
Unrestricted reserves excluding pension liability	9,455,561
less: Fixed assets	(3,383,334)
Free reserves	6,072,227

The Trustees continue to consider the future required levels of reserves.

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

In line with the policy outlined in 2014; the aim of the Trust continues to be to build an available reserve equivalent to 15 weeks of our total income, excluding income from the NHS. This amount fluctuates slightly from year to year and would amount to approximately £805k at 31 March 2022. The actual level of available free reserves (unrestricted funds net of unrestricted fixed assets) exceeds this figure at £6.0m (last year £4.2m) or 112 weeks. This improvement is due to the increased cash reserves and accrued legacy income during the year. On this basis, there have been no material concerns raised about the ability of the Hospice to continue to operate for a period of 12-months from the balance sheet date and therefore, no issues affecting the Going Concern of the Hospice for the basis of preparing the accounts.

The Trustees consider this level of reserves is required to ensure the Charity could continue to operate should there be reduction in funding from both the NHS and Legacy Income. The continuing commitment to Rotherham Hospice from its supporters has enabled the Trust to carry out the excellent work that it does and ensure it begins to build enough reserves for the future.

During the course of 2022-23, the Trustees have plans to review the Reserves Policy to ensure that the level of reserves enable the Hospice to maintain and invest in frontline services to maintain a high level of quality and further develop our offer; particularly in the context of current economic conditions.

PLANS FOR FUTURE PERIODS

The Board has previously developed a strategy which will take forward the development of the Hospice services through to 2022/23.

The emergence of COVID-19 meant that we needed to react to rapidly changing circumstances which affect all parts of our operation from clinical service provision, staffing as well as retail, fundraising and finance. As we emerge into a new post-COVID environment, it is time to refresh our strategy and the Trustees will be undertaking that work during 2022/23.

Nevertheless, our core values of providing specialist palliative care to the communities in Rotherham remain unchanged.

The strategy is underpinned by the four strategic objectives adopted by the Board in January 2018:

1. Better patient care through early intervention and education/integration of the network across the Borough.
2. Continuous improvement of HR processes and staff capabilities, including leadership skills, volunteer engagement and internal communication.
3. Enhance the Hospice's influence and profile in the Borough, with the community, local businesses and healthcare partners.
4. Increase turnover and contribution from every revenue area and continuously seek new sources of income.

This is underpinned by the core Hospice values:

- Caring
- Working Together
- Trust
- Respect
- Inspiration

At its meeting on 14 June 2021, the Trustees agreed a revised set of objectives to develop the Hospice through the year.

1. Establish ourselves on the Road to Financial Sustainability by undertaking a full service review to increase income opportunities and reduce costs
2. Provide a Hospice owned pay structure and strategy that is fair and equitable and reflects our service delivery.

THE ROTHERHAM HOSPICE TRUST
(A company limited by guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

3. Establish ourselves as 'Outstanding' for all services but with specific reference to the fundamental standards that the CQC identify for clinical services.
4. Provide a learning and developing environment and culture which embeds the right people, with the right skills, in the right place and with the right commitment to achieving our Core Values and Behaviours.
5. Seek every opportunity to promote and develop collaborate working within the hospice sector in South Yorkshire and wider where appropriate and with other statutory and third sector organisations within Rotherham.
6. Reduce our Impact on the climate through the way we manage and deliver our services and utilise our buildings.

ACKNOWLEDGEMENTS

Trustees would like to acknowledge Lady Scarbrough's ongoing role as our patron.

Trustees are, once again, most grateful to all who support the work of the Hospice, whether by giving so generously through donations and legacies or supporting our lottery, other fundraising events and our charity shops.

Trustees also appreciate the work of everybody connected with the Hospice and its palliative care services and who help to enhance the standing of the Hospice in the community, whether staff or volunteers.

VOLUNTEERS

Trustees would like to thank the wonderful team of volunteers who have given so much of their time, support, enthusiasm, compassion and care over the years. Most were not able to contribute during the pandemic, although we hope that they will start to return over the coming year. We currently have 177 volunteers.

Structure, governance and management

Governing Document

Rotherham Hospice is registered as a charity with the Charity Commission. Anyone over the age of 18 can be a member of the Company, there are currently 36 members. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the Charity. It is also registered as a company limited by guarantee, without a share capital. Its governing instrument is its Memorandum and Articles of Association dated 10 June 2013, updated on the 24 August 2015.

The arrangements for the recruitment, induction and training of Trustees are set out in the Trustees' Recruitment and Induction Manual. In all cases, the Chair, Trustees and the Chief Executive form part of the formal interview process for prospective Trustees. In some cases, the use of an agency will be used to support the recruitment of Trustees.

Trustees confirm their eligibility to act as a Trustee of a charity (under the provisions of the Charities Act 2011) and complete several additional checks which satisfy the standards set by the Care Quality Commission. The appointment is confirmed following the completion and return of an Enhanced DBS check, confirmation of any Declaration of Interest and after a personalised induction programme has been undertaken.

Trustees regularly assess their skills and competencies both individually and collectively as a Board. Trustees receive ongoing support and development opportunities through Trustee and Board Appraisals and are also required to undertake the Hospice Mandatory and Statutory Training workbook yearly (a training score of 100% must be achieved).

THE ROTHERHAM HOSPICE TRUST
(A company limited by guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

Structure, governance and management (continued)

None of the Trustees receive remuneration or any other benefit for their role as a Trustee of the Charity. Any connection between a Trustee or senior manager of the Charity, with a third party or other organisation, must be disclosed to the full Board of Trustees in the same way as any other contractual relationship with a related party. Any related party transactions are disclosed at note 25 of the accounts.

Organisational Structure and Management

The Board Manual sets out the governance structure of the Hospice. Trustees are responsible for strategic leadership and govern the work of the Hospice. The Trustees are, for the purposes of the Companies Act, equivalent to Directors. The Board meets regularly, generally every three months, with most of the Trustees attending the meetings. Meetings have been held both in person and remotely (using MS Teams) or mixed.

The Board operates with three Committees, being the Finance and Income Generation Committee, the Governance Committee and the Human Resources Committee. Each of the Committees has Trustee and management representation and is chaired by a Trustee.

The Board operates a scheme of delegation and the operational management is delegated to the Chief Executive and the Executive Team. There have been a number of changes to the Trustees and Executive during the year including a new substantive appointment made to Executive Team, the Director of Income Generation and Communications. We will also welcome a new Director of Clinical Services in the summer of 2022 and continue to expand the number, skills and experience of the Trustees.

We are pleased to report that following a period of Trustee and Executive turnover in the previous year, we have remained broadly stable.

The Executive Directors report to the Board of Trustees at each Board meeting and are actively part of all Board Committees.

The Hospice is commissioned by NHS Rotherham CCG, to deliver a range of palliative care services to people affected by terminal illness. The Board ensures that the Hospice fulfils the requirements of the NHS contract through the Clinical Governance Committee. The Board maintains a robust governance framework to monitor, review and ensure compliance with all regulatory and best practice standards established by national regulators (Care Quality Commission, Law Commission, Charity Commission and NHS England) and local regulators (NHS Rotherham CCG). In addition, the Board maintains close working relationships with a range of stakeholders including the Rotherham Health and Wellbeing Board, The Rotherham Hospitals NHS Foundation Trust and Rotherham Metropolitan Borough Council; as well as a range of local care providers including care homes, bereavement support charities, patients, public and volunteers.

The Hospice will be looking to continue to build excellent and productive relationships with the new South Yorkshire Integrated Care Board as well as the new place-based delegated arrangements in Rotherham.

Due to the current circumstances, the requirement for the Hospice to produce a 2021/22 Quality Account has been deferred although the Clinical Governance Committee maintains oversight of clinical activity and performance.

In March 2021, the Hospice submitted a compliant Data Security and Protection Toolkit, which provides assurance that arrangements are in place to safely process data in line with the NHS contract enabling connection to NHS systems.

Until the impact of the pandemic, the Trustees were regularly undertaking both formal unannounced audits and informal visits to the Hospice.

THE ROTHERHAM HOSPICE TRUST
(A company limited by guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

Structure, governance and management (continued)

The Board also monitors national developments in the health and social care environments to ensure that the Hospice is fit to respond to future opportunities and challenges in palliative care.

Pay policy for Senior Staff

The Board of Directors, who are the Trust's Trustees, give of their time freely and no director received remuneration for their role as Trustee in the year. Details of trustee remuneration and related party transactions are disclosed in notes 12 and 25 to the accounts.

The Executive Directors are the key management personnel of the charity in charge of directing and controlling, running and operating the Trust on a day-to-day basis alongside a wider senior management team. The remuneration of the Executive Team and the senior staff is reviewed against the marketplace for Hospice Executives from time to time by the HR Committee who make recommendations to the Board of Trustees.

The Trustees have considered and reviewed the pay and associated benefits for staff. The first pay award for staff after a few years of pay-freeze came in April 2019 with a 1% award. During the 20/21 year, the Hospice agreed a non-recurrent / non-consolidated award to staff of 2% to recognise the hard work and commitment during such a difficult period. From 1 April 2021, the Trustees agreed a 3% pay award to staff which represented the largest single pay award for many years. From April 2022, the Trustees agreed a 4.25% pay award to staff as well as reflecting the hourly rate of the Real Living Wage at that time for our lowest paid staff. This initiative is supporting staff through the current financial impact of the economy.

Statement of Trustees' responsibilities

The Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for preparing the Trustees' report including the strategic report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year, under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP 2019 (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

THE ROTHERHAM HOSPICE TRUST
(A company limited by guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

Disclosure of information to auditor

In so far as the Trustees are aware::


- there is no relevant audit information of which the charity's auditor is unaware, and
- the Trustees have taken all the steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information.

Auditor

The auditor, BHP LLP, has indicated his willingness to continue in office. The designated Trustees will propose a motion reappointing the auditor at a meeting of the Trustees.

In approving the Trustees' report, we also approve the Strategic Report included therein, in our capacity as company directors.

Approved by order of the members of the board of Trustees and signed on their behalf by:


William Patterson (Oct 6, 2022 20:26 GMT+1)
William Patterson
(Chair of Trustees)
Date: Oct 6, 2022

THE ROTHERHAM HOSPICE TRUST
(A company limited by guarantee)

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE ROTHERHAM HOSPICE TRUST

Opinion

We have audited the financial statements of The Rotherham Hospice Trust (the 'charitable company') for the year ended 31 March 2022 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

THE ROTHERHAM HOSPICE TRUST
(A company limited by guarantee)

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE ROTHERHAM HOSPICE TRUST (CONTINUED)

Other information

The other information comprises the information included in the trustees' report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the trustees' report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the strategic report and the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements.
- the strategic report and directors' report have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report.

We have nothing to report in respect of the following matters in relation to which Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

THE ROTHERHAM HOSPICE TRUST
(A company limited by guarantee)

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE ROTHERHAM HOSPICE TRUST (CONTINUED)

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditors responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the group through discussions with directors and other management, and from our commercial knowledge and experiences of the charities sector;
- we focussed on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the group, including the Charities Act 2011, Companies Act 2006, taxation legislation and data protection, employment and health and safety legislation (including CQC documentation);
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence throughout;
- identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the group's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by;

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

THE ROTHERHAM HOSPICE TRUST
(A company limited by guarantee)

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE ROTHERHAM HOSPICE TRUST (CONTINUED)

To address the risks of fraud through management bias and override controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- assessed whether judgements and assumptions made in determining the accounting estimates set out in note 1(s) were indicative of potential bias; and
- investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance; and
- enquiring of management as to actual and potential litigation and claims.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members, as a body, for our audit work, for this report, or for the opinions we have formed.

BHP LLP

Jane Marshall (Senior Statutory Auditor)

for and on behalf of

BHP LLP

Statutory Auditors

2 Rutland Park

Sheffield

S10 2PD

Date: 7 October 2022

THE ROTHERHAM HOSPICE TRUST
(A company limited by guarantee)

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2022

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £	
Income from:					
Donations and legacies	3	1,416,959	66,815	1,483,774	566,156
Charitable activities	4	3,445,958	1,606,466	5,052,424	6,000,013
Other trading activities	5	1,219,985	-	1,219,985	831,347
Investments	6	189	-	189	27,213
Other income	7	58,421	-	58,421	664,121
Total income		6,141,512	1,673,281	7,814,793	8,088,850
Expenditure on:					
Raising funds	8	964,639	-	964,639	1,024,652
Charitable activities	9	3,447,279	883,130	4,330,409	4,448,664
Total expenditure		4,411,918	883,130	5,295,048	5,473,316
Net income		1,729,594	790,151	2,519,745	2,615,534
Transfers between funds	18	78,728	(78,728)	-	-
Net movement in funds		1,808,322	711,423	2,519,745	2,615,534
Reconciliation of funds:					
Total funds brought forward		7,647,239	1,225,997	8,873,236	6,257,702
Net movement in funds		1,808,322	711,423	2,519,745	2,615,534
Total funds carried forward		9,455,561	1,937,420	11,392,981	8,873,236

The statement of financial activities includes all gains and losses recognised in the year.


THE ROTHERHAM HOSPICE TRUST
(A company limited by guarantee)
REGISTERED NUMBER: 02234222

BALANCE SHEET
AS AT 31 MARCH 2022

	Note	2022 £	2021 £
Fixed assets			
Tangible assets	15	3,383,334	3,455,078
		<hr/>	<hr/>
		3,383,334	3,455,078
Current assets			
Stocks		19,037	30,790
Debtors	16	1,482,182	561,763
Cash at bank and in hand		6,994,243	5,421,895
		<hr/>	<hr/>
		8,495,462	6,014,448
Creditors: amounts falling due within one year	17	(485,815)	(596,290)
		<hr/>	<hr/>
Net current assets		8,009,647	5,418,158
		<hr/>	<hr/>
Total assets less current liabilities		11,392,981	8,873,236
		<hr/>	<hr/>
Total net assets		11,392,981	8,873,236
		<hr/> <hr/>	<hr/> <hr/>
Charity funds			
Restricted funds	18	1,937,420	1,225,997
Unrestricted funds (includes revaluation reserve of £27,125 (2021: £27,125))	18	9,455,561	7,647,239
		<hr/>	<hr/>
Total funds		11,392,981	8,873,236
		<hr/> <hr/>	<hr/> <hr/>

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:


William Patterson (Oct 6, 2022 20:26 GMT+1)

William Patterson
(Chair of Trustees)
Date: Oct 6, 2022

The notes on pages 27 to 47 form part of these financial statements.

THE ROTHERHAM HOSPICE TRUST
(A company limited by guarantee)

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2022

	Note	2022 £	2021 £
Cash flows from operating activities			
Net cash provided by operating activities	21	1,662,098	2,810,064
Cash flows from investing activities			
Interest received		189	27,213
Proceeds from the sale of tangible fixed assets		1,750	-
Purchase of tangible fixed assets		(91,689)	(48,102)
Net cash used in investing activities		(89,750)	(20,889)
Change in cash and cash equivalents in the year		1,572,348	2,789,175
Cash and cash equivalents at the beginning of the year		5,421,895	2,632,720
Cash and cash equivalents at the end of the year	22	6,994,243	5,421,895

1. Accounting policies

1.1 Basis of preparation of financial statements

The Rotherham Hospice Trust is registered as a company limited by guarantee, without a share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the Charity. The address of the registered office is given in the charity information on page 1 of these financial statements.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice.

The financial statements are prepared under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £. The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

1.2 Going concern

The financial statements have been prepared on a going concern basis as the Trustees believe that no material uncertainties exist. The Trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern

1.3 Income

All income is recognised once the charitable company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

Donated facilities and donated professional services are recognised in income at their fair value when their economic benefit is probable, it can be measured reliably and the charity has control over the item. Fair value is determined on the basis of the value of the gift to the charity. For example, the amount the charity would be willing to pay in the open market for such facilities and services. A corresponding amount is recognised in expenditure.

No amount is included in the financial statements for volunteer time in line with the SORP. Further detail is given in the Trustees' Report.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

1. Accounting policies (continued)

1.3 Income (continued)

Where practicable, gifts in kind donated for distribution to the beneficiaries of the charity are included in stock and donations in the financial statements upon receipt. If it is impracticable to assess the fair value at receipt or if the costs to undertake such a valuation outweigh any benefits, then the fair value is recognised as a component of donations when it is distributed and an equivalent amount recognised as charitable expenditure.

Gifts in kind donated for resale are included at fair value, being the expected proceeds from sale less the expected costs of sale. Where estimating the fair value is practicable upon receipt it is recognised in stock and 'Income from other trading activities'. Upon sale, the value of the stock is charged against 'Income from other trading activities' and the proceeds are recognised as 'Income from other trading activities'. Where it is impracticable to fair value the items due to the volume of low value items they are not recognised in the financial statements until they are sold. This income is recognised within 'Income from other trading activities'.

For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received. At this point income is recognised. On occasion legacies will be notified to the charity however it is not possible to measure the amount expected to be distributed. On these occasions, the legacy is treated as a contingent asset and disclosed.

Income from trading activities includes income earned from fundraising events and trading activities to raise funds for the charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

The charity receives government grants in respect of charitable activities and capital expenditure. Income from government and other grants are recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably. If entitlement is not met then these amounts are deferred.

Investment income is earned through holding assets for investment purposes such as shares and property, which includes interest. Where it is not practicable to identify investment management costs incurred within a scheme with reasonable accuracy the investment income is reported net of these costs. It is included when the amount can be measured reliably. Interest income is recognised using the effective interest method and dividend and rent income is recognised as the charity's right to receive payment is established.

1.4 Expenditure

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the following headings:

- The costs of raising funds relate to purchase of promotional goods, cost of running the retail outlets, cost of events, publicity and lottery prizes and running costs.

1. Accounting policies (continued)

1.4 Expenditure (continued)

- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be directly allocated to such activities and those costs of an indirect nature necessary to support them.

Irrecoverable VAT is charged as an expense against the activity for which expenditure arose.

1.5 Tangible fixed assets and depreciation

Tangible fixed assets costing £500 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost (or deemed cost) or valuation. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives.

Depreciation is provided on the following bases:

Freehold property	- 2% straight line
Long-term leasehold property	- straight line over shorter of lease period and 50 years
Motor vehicles	- 25% reducing balance
Equipment and computers	- 5%, 20%, 15% & 33% straight line

1.6 Stocks

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stocks. Cost includes all direct costs and an appropriate proportion of fixed and variable overheads. Donated stocks are included based on values of donated good sales in the first two weeks after the year end.

1.7 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.8 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1. Accounting policies (continued)

1.9 Liabilities and provisions

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the charitable company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the statement of financial activities as a finance cost.

1.10 Financial instruments

The charitable company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

1.11 Operating leases

Rentals paid under operating leases are charged to the statement of financial activities on a straight line basis over the lease term.

1.12 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charitable company and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charitable company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

1.13 Employee benefits

When employees have rendered service to the charity, short-term employee benefits to which the employees are entitled are recognised at the undiscounted amount expected to be paid in exchange for that service.

The company contributes to two pension schemes. Contributions are recognised as they fall due.

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

2. Critical accounting estimates and areas of judgment

Estimates and judgments are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions:

There are no estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

3. Income from donations and legacies

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
<i>Donations</i>				
General donations	134,375	66,815	201,190	301,736
In memoriam	208,735	-	208,735	148,557
Charitable trusts	-	-	-	2,000
Collection boxes	5,409	-	5,409	1,784
Give as you earn	-	-	-	341
Subscriptions	-	-	-	395
Gift aid	50,059	-	50,059	32,808
	<hr/>	<hr/>	<hr/>	<hr/>
<i>Total donations</i>	398,578	66,815	465,393	487,621
	<hr/>	<hr/>	<hr/>	<hr/>
Legacies	1,018,381	-	1,018,381	78,535
	<hr/>	<hr/>	<hr/>	<hr/>
	1,416,959	66,815	1,483,774	566,156
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
Total 2021	522,824	43,332	566,156	
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	

THE ROTHERHAM HOSPICE TRUST
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

4. Income from charitable activities

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
RCCG Standard Contract	3,348,158	-	3,348,158	3,456,908
RCCG Contract variation for specific activities	-	1,000,000	1,000,000	1,042,454
Hospice UK	575	606,466	607,041	1,437,321
Other direct delivery funding	97,225	-	97,225	63,330
	<u>3,445,958</u>	<u>1,606,466</u>	<u>5,052,424</u>	<u>6,000,013</u>
Total 2021	<u>3,482,908</u>	<u>2,517,105</u>	<u>6,000,013</u>	

5. Income from other trading activities

	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Lottery income - gross of prizes & commissions	436,850	436,850	427,464
Events	184,638	184,638	156,537
Corporate Fundraising	620	620	13,772
Catering income	12,410	12,410	7,891
Sale of promotional goods	53,876	53,876	26,415
Sales of donated goods - Shops	531,591	531,591	199,268
	<u>1,219,985</u>	<u>1,219,985</u>	<u>831,347</u>
Total 2021	<u>831,347</u>	<u>831,347</u>	

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

6. Investment income

	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Bank and building society interest receivable	189	189	27,213
	<hr/>	<hr/>	<hr/>
Total 2021	27,213	27,213	
	<hr/>	<hr/>	

7. Other income

	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Coronavirus support grants	58,001	58,001	661,378
Insurance refund	420	420	2,743
	<hr/>	<hr/>	<hr/>
	58,421	58,421	664,121
	<hr/>	<hr/>	<hr/>
Total 2021	664,121	664,121	
	<hr/>	<hr/>	

THE ROTHERHAM HOSPICE TRUST
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

8. Expenditure on raising funds

	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Lottery prizes & commissions	113,323	113,323	109,754
Lottery running costs including salaries	82,509	82,509	88,897
Direct cost of events including salaries	34,684	34,684	56,196
Shop running costs including salaries	471,291	471,291	463,084
Shop depreciation	15,293	15,293	17,489
Employers' pension - Lottery and Retail	6,335	6,335	6,586
Purchase of promotional goods	10,011	10,011	10,067
Fundraising indirect costs	109,520	109,520	154,646
Allocation of support costs (note 10)	121,673	121,673	117,933
	<u>964,639</u>	<u>964,639</u>	<u>1,024,652</u>
Total 2021	<u>1,024,652</u>	<u>1,024,652</u>	

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

9. Charitable activities - patient care

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Contracted medical services provided by NHS	417,031	844	417,875	537,132
Salaries and NI	1,711,843	727,140	2,438,983	2,525,276
Pension contributions	123,931	36,780	160,711	167,786
Staff costs including travel	763	5,507	6,270	24,703
Marie Curie staffing cost	155,974	50,000	205,974	157,860
Volunteer expenses	-	-	-	57
Estates costs (general repairs, maintenance & security)	57,036	8,746	65,782	52,660
Utilities and Insurance	87,184	(24)	87,160	62,846
Direct consumables and delivery incidentals	129,899	28,504	158,403	196,721
Depreciation	95,137	17,413	112,550	126,393
Loss on disposal of fixed assets	33,840	-	33,840	-
Sundries	2,618	1,454	4,072	4,717
Allocation of support costs (note 10)	632,023	6,766	638,789	592,513
Total 2022	3,447,279	883,130	4,330,409	4,448,664
Total 2021	2,594,439	1,854,225	4,448,664	

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

10. Allocation of support costs

	Cost of generating funds 2022 £	Charitable expenditure 2022 £	Total funds 2022 £	Total funds 2021 £
Contracted telephone and IT	8,308	43,620	51,928	66,711
Salaries and NI	79,246	416,040	495,286	492,315
Pension contributions	3,177	16,679	19,856	21,487
Staff costs including travel	8,758	45,979	54,737	16,175
Office consumables	5,584	29,317	34,901	40,012
Legal and professional fees	5,781	30,353	36,134	12,375
Bank charges	897	4,709	5,606	1,387
Governance costs (see below)	9,922	52,092	62,014	59,984
Total 2022	<u>121,673</u>	<u>638,789</u>	<u>760,462</u>	<u>710,446</u>
Total 2021	<u>117,933</u>	<u>592,513</u>	<u>710,446</u>	

Governance

	2022 £	2021 £
Audit and accountancy	15,909	16,351
Trustees' & officers' insurance	-	2,097
Employee costs and administrative support	46,105	41,536
	<u>62,014</u>	<u>59,984</u>

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

11. Net income/(expenditure)

This is stated after charging:

	2022	2021
	£	£
Depreciation	127,843	143,882
Auditor's remuneration - audit services	9,330	9,055
Auditor's remuneration - other services	2,410	2,340
	<u>139,583</u>	<u>155,277</u>

12. Staff costs

	2022	2021
	£	£
Salaries	2,989,338	3,120,470
Employers' social security costs	274,630	241,606
Employers' pension contributions	188,898	198,715
	<u>3,452,866</u>	<u>3,560,791</u>
Agency staff costs	115,419	101,846
	<u>3,568,285</u>	<u>3,662,637</u>

The average number of persons employed by the charitable company during the year was as follows:

	2022	2021
	No.	No.
Hospice excluding 'bank staff'	102	123
Administration, fundraising & finance	17	18
Retail	14	16
Lottery	3	4
	<u>136</u>	<u>161</u>

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

Staff costs (continued)

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2022	2021
	No.	No.
In the band £60,001 - £70,000	-	1
In the band £80,001 - £90,000	1	-

The Company considers that the key management personnel comprise the Trustees and the Executive team - which is currently the Chief Executive and four other Directors. The total employee benefits (including employer's NI and pension) of the key management personnel employed during the year were £275,440 (2021: £241,546).

An accrual for holiday pay earned but not yet taken has been included in the salary figure for 2022 and 2021.

13. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2021 - £NIL).

During the year ended 31 March 2022, no Trustee expenses have been incurred (2021 - £NIL).

14. Taxation

The company is considered to pass the tests set out in Sch. 6, para. 1 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the company is potentially exempt from taxation in respect of income or capital gains received within categories covered by Pt. 11, Ch. 3 of the Corporation Tax Act 2010 or s. 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

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NOTES TO THE FINANCIAL STATEMENTS
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15. Tangible fixed assets

	Freehold property £	Long-term leasehold property £	Motor vehicles £	Equipment and Computers £	Total £
Cost or valuation					
At 1 April 2021	247,178	4,276,939	43,785	687,421	5,255,323
Additions	-	-	-	91,689	91,689
Disposals	-	-	(30,992)	(43,827)	(74,819)
At 31 March 2022	247,178	4,276,939	12,793	735,283	5,272,193
Depreciation					
At 1 April 2021	56,038	1,126,073	36,320	581,814	1,800,245
Charge for the year	4,944	85,539	2,377	34,983	127,843
On disposals	-	-	(29,500)	(9,729)	(39,229)
At 31 March 2022	60,982	1,211,612	9,197	607,068	1,888,859
Net book value					
At 31 March 2022	186,196	3,065,327	3,596	128,215	3,383,334
At 31 March 2021	191,140	3,150,866	7,465	105,607	3,455,078

Included in freehold property is Fox House which was donated to the charity several years ago. It was transferred from investment property on 31 March 2012 at the directors' valuation of £175,000. The original value of the property was £146,144. The net book value of the property at 31 March 2022 was £140,002. If it had not been revalued, its net book value at 31 March 2022 would have been £116,916. The directors have not adopted a policy of revaluing the fixed asset.

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FOR THE YEAR ENDED 31 MARCH 2022

16. Debtors

	2022	2021
	£	£
Trade debtors	311,150	31,710
Other debtors	33,437	18,756
Prepayments and accrued income	1,137,595	511,297
	1,482,182	561,763

17. Creditors: Amounts falling due within one year

	2022	2021
	£	£
Trade creditors	125,291	100,328
Other creditors	99,900	86,321
Accruals and deferred income	260,624	409,641
	485,815	596,290

	2022	2021
	£	£
Deferred income at 1 April 2021	139,420	149,271
Resources deferred during the year	76,432	139,420
Amounts released from previous periods	(139,420)	(149,271)
	76,432	139,420

Income has been deferred because it relates to future accounting periods as stipulated by the funders or where the conditions for recognition have not yet been met.

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NOTES TO THE FINANCIAL STATEMENTS
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18. Statement of funds

Statement of funds - current year

	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2022 £
Unrestricted funds					
Designated funds					
Collaboration working designated fund	11,619	-	-	(11,619)	-
General funds					
General Funds - all funds	7,608,495	6,141,512	(4,411,918)	90,347	9,428,436
Revaluation reserve	27,125	-	-	-	27,125
	7,635,620	6,141,512	(4,411,918)	90,347	9,455,561
Total Unrestricted funds	7,647,239	6,141,512	(4,411,918)	78,728	9,455,561
Restricted funds					
IPU	44,694	11,874	(40,373)	-	16,195
Day Unit	914	-	(215)	-	699
Hospice @ Home	125,518	4,398	(103,995)	-	25,921
Marie Curie	50,000	-	(50,000)	-	-
Sunbeams	15,313	13,897	(240)	-	28,970
OT's & Physios	57	594	(249)	-	402
Clinical Central	566,454	1,626,466	(663,033)	(23,232)	1,506,655
Grounds & Gardens	95,709	16,052	(942)	(32,176)	78,643
HR	2,053	-	-	-	2,053
IT	248,000	-	(21,660)	(23,320)	203,020
Echo	74,864	-	(2,423)	-	72,441
Retail	2,421	-	-	-	2,421
	1,225,997	1,673,281	(883,130)	(78,728)	1,937,420
Total of funds	8,873,236	7,814,793	(5,295,048)	-	11,392,981

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

18. Statement of funds (continued)

Statement of funds - prior year

	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2021 £
Unrestricted funds					
Designated funds					
Collaboration working designated fund	11,619	-	-	-	11,619
General funds					
General funds	5,667,097	5,528,413	(3,619,091)	32,076	7,608,495
Revaluation reserve	27,125	-	-	-	27,125
	5,694,222	5,528,413	(3,619,091)	32,076	7,635,620
Total Unrestricted funds	5,705,841	5,528,413	(3,619,091)	32,076	7,647,239
Restricted funds					
IPU	276	45,507	(1,089)	-	44,694
Day Unit	814	100	-	-	914
Hospice @ Home	25,251	106,959	(6,692)	-	125,518
Marie Curie	-	50,000	-	-	50,000
Sunbeams	12,113	3,232	(32)	-	15,313
OT's & Physios	57	-	-	-	57
Clinical Central	234,745	1,991,775	(1,641,063)	(19,003)	566,454
Grounds & Gardens	274,084	40,000	(205,302)	(13,073)	95,709
HR	2,100	-	(47)	-	2,053
IT	-	248,000	-	-	248,000
Echo	-	74,864	-	-	74,864
Retail	2,421	-	-	-	2,421
	551,861	2,560,437	(1,854,225)	(32,076)	1,225,997
Total of funds	6,257,702	8,088,850	(5,473,316)	-	8,873,236

18. Statement of funds (continued)

During the course of the year, the Hospice undertook a full review of its Restricted Funds in order to ensure that they were aligned to the Hospice management structure. This has enabled the Hospice to ensure that generous grants and donations are being managed more effectively and efficiently. All restricted receipts are appropriately recorded and any historic receipts from prior years have been matched into the updated fund definitions.

In addition, the Trustees agreed to de-designate the Collaboration Working Designated Fund (formerly designated in order to work in collaboration with the RCCG to support the staff in care homes deliver excellence in end of life care through nursing response, education and training) the balance of which was transferred into General Funds.

Purposes of current year restricted funds are as follows

- IPU – Various donations to support the ongoing work of our Inpatient Unit
- Day Unit - Donations given specifically to support the Day Unit
- Community Nursing / Hospice at Home - Various donations given specifically to support the work of the Community Team
- Marie Curie – Specific donation to support the increased contractual costs of our services commissioned from Marie Curie
- Sunbeams - Donations in support of the children’s bereavement service
- OT & Physio – Donations to support our complimentary therapy provision
- Clinical Central – Grants received from the NHS and from Hospice UK. With regard he Hospice UK grant, NHS England awarded funding to allow the Hospice to make available bed capacity and community support to provide support to people with complex needs in the context of the COVID-19 situation.
- Grounds and Gardens – Grants and donations from a variety of source which enable investment into refurbishment projects in our buildings and around our gardens
- HR – Donations to support staff, staff welfare and volunteers
- IT – Specific NHS Grants to invest in IT infrastructure, IT upgrades and IT developments
- Echo - Project Echo is an education and support project
- Retail - Specific donation to support our Retail operations

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19. Summary of funds

Summary of funds - current year

	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2022 £
Designated funds	11,619	-	-	(11,619)	-
General funds	7,635,620	6,141,512	(4,411,918)	90,347	9,455,561
Restricted funds	1,225,997	1,673,281	(883,130)	(78,728)	1,937,420
	8,873,236	7,814,793	(5,295,048)	-	11,392,981

Summary of funds - prior year

	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2021 £
Designated funds	11,619	-	-	-	11,619
General funds	5,694,222	5,528,413	(3,619,091)	32,076	7,635,620
Restricted funds	551,861	2,560,437	(1,854,225)	(32,076)	1,225,997
	6,257,702	8,088,850	(5,473,316)	-	8,873,236

20. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £
Tangible fixed assets	3,383,334	-	3,383,334
Current assets	6,558,042	1,937,420	8,495,462
Creditors due within one year	(485,815)	-	(485,815)
Total	9,455,561	1,937,420	11,392,981

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20. Analysis of net assets between funds (continued)

Analysis of net assets between funds - prior year

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £
Tangible fixed assets	3,455,078	-	3,455,078
Current assets	4,788,451	1,225,997	6,014,448
Creditors due within one year	(596,290)	-	(596,290)
Total	7,647,239	1,225,997	8,873,236

21. Reconciliation of net movement in funds to net cash flow from operating activities

	2022 £	2021 £
Net income for the year (as per Statement of Financial Activities)	2,519,745	2,615,534
Adjustments for:		
Depreciation charges	127,843	143,882
Interest received	(189)	(27,213)
Loss on the sale of fixed assets	33,840	4,316
Decrease / (increase) in stocks	11,753	(713)
(Increase)/ decrease in debtors	(920,419)	49,346
(Decrease)/ increase in creditors	(110,475)	24,912
Net cash provided by operating activities	1,662,098	2,810,064

22. Analysis of cash and cash equivalents

	2022 £	2021 £
Cash at bank and in hand	6,994,243	5,421,895
Total cash and cash equivalents	6,994,243	5,421,895

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NOTES TO THE FINANCIAL STATEMENTS
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23. Analysis of changes in net debt

	At 1 April 2021	Cash flows	At 31 March 2022
	£	£	£
Cash at bank and in hand	5,421,895	1,572,348	6,994,243
	<hr/> 5,421,895 <hr/>	<hr/> 1,572,348 <hr/>	<hr/> 6,994,243 <hr/>

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

24. Pension commitments

The Hospice is an approved provider of the NHS defined benefits pension scheme and makes a 14.38% employers contribution for all staff who are members of the scheme. There is no liability on the Hospice for any short-fall of assets in the scheme either in the short or long term, our only commitment is to the monthly contribution of 14.38% of pensionable salaries. At 31st March 2022, outstanding contributions payable within this scheme were £18,509 (2021 : £19,679).

In February 2012 a defined contributions pension scheme was made available to staff on a Hospice contract of employment. The maximum contribution payable by the Hospice is 6%. At 31st March 2022, outstanding contributions payable within this scheme were £4,547 (2021: £1,490). The Hospice also runs an auto enrolment scheme, outstanding contributions as at 31 March 2022 were £5,331 (2021: £2,085).

25. Operating lease commitments

At 31 March 2022 the charitable company had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2022	2021
	£	£
Not later than 1 year	55,126	68,575
Later than 1 year and not later than 5 years	92,656	175,932
Later than 5 years	7,750	23,250
	<hr/> 155,532 <hr/>	<hr/> 267,757 <hr/>

26. Related party transactions

During the year Helen Jackson, the spouse of Robert Jackson, Trustee, was employed as a bank staff nurse at the Hospice and received remuneration of £19,557 (2021: £18,146). This remuneration is paid on the same terms as other bank staff.

27. Controlling party

The company is controlled by its members. No individual member has overall control.